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ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI – 627 002**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Minutes of the meeting of IQAC held over Zoom portal on 08.06.2020 at 9.00 a.m.

Agenda

1. Prayer
2. Welcome Address
3. Conduct of Webinars
4. Any other matter

The meeting began with silent prayer Rev. Dr. S. Mariadoss, S.J., Principal in-charge called the meeting to order. He welcomed all the members. The members expressed that teaching is going to be a challenging one in the wake of outbreak of COVID-19.

The following were resolved in the meeting:

- To conduct webinars so that teachers get ready for online teaching
- To Provide Technical Assistance to all Departments to conduct webinar
- To conduct webinars that will create awareness on COVID-19
- To conduct webinar on OBE

The meeting came to an end at 9.30 a.m.

Action Taken Report

1. Webinar on "Outcome Based Education & Student Centred Teaching Technology" for the faculty members and full-time research scholars of the college, was conducted on 8th & 9th June 2020 in Zoom portal. Dr. Sanju Rani Teaching Learning Centre, IIT, Chennai were resource persons. 220 members attended it
2. An International webinar on "Accelerating Education 4.0 using ICT tools – post COVID PARADIGM" was conducted on 17th & 18th June 2020 at 10.00 a.m. Dr. Samuel Johnson & Dr. Salini Rosaline VIT AP School of business, Amaravathi, AP. Were the resource. 850 participants attended the programme from different countries across the Globe.
3. National webinar on "COVID 19 & Save the Environment" was conduct on 26.06.2020. 250 participated in it.
4. National webinar on COVID – a hidden was in open field" was conducted on 29.06.2020. 220 members participated in it.
5. National webinar on "Online Education obstacles & Solutions" was conducted on 16.07.2020. 525 members participated in it.

IQAC facilitated various departments to conduct the following Zoom webinars by providing Technical assistance.

1. Webinar by Dept of Computer Applications on 15.06.2020
2. Webinar by Dept of Commerce on 22.06.2020
3. Webinar by Dept of Computer Applications on 22.06.2020
4. Webinar by Dept of Maths on 23.06.2020
5. Webinar by Dept of English on 23.06.2020
6. Webinar by Dept of Maths on 24.06.2020
7. Webinar by Dept of Computer Applications on 24.06.2020
8. Webinar by Dept of Computer Science on 25.06.2020
9. Webinar by Dept of Computer Applications on 25.06.2020
10. Webinar by Dept of Computer Applications on 26.06.2020
11. Webinar by Dept of Computer Applications on 27.06.2020
12. Webinar by Dept of Computer Applications on 28.06.2020
13. Webinar by Dept of Computer Science on 29.06.2020
14. Webinar by Dept of Tamil on 30.06.2020
15. Webinar by Dept of Commerce Shift II on 30.06.2020
16. Webinar by XIBA on 07.07.2020
17. Webinar by Dept of Physics on 10.07.2020
18. Webinar by XIBA on 10.07.2020
19. Webinar by Dept of Chemistry on 11.07.2020
20. Webinar by St. Xavier's Hr. Sec. School on 13.07.2020
21. Webinar by XIBA on 14.07.2020
22. Webinar by Physics on 15.07.2020
23. Webinar by St. Xavier's Hr. Sec. School on 17.07.2020
24. Webinar by St. Xavier's Hr. Sec. School on 18.07.2020
25. Webinar by St. Xavier's Hr. Sec. School on 20.07.2020
26. Webinar by XIBA on 21.07.2020
27. Webinar by Department of Zoology on 22.07.2020
28. Webinar by Department of Folklore on 22.07.2020
29. Webinar by Department of Physics on 24.07.2020
30. Webinar by Student Council on social awareness for women students on 03.11.2020
31. St. Xavier's College Governing Body Meeting through zoom portal on 06.11.2020
32. Webinar by Department of Economics on "Behavioral Economics for the New normal Economy" on 07.11.2020
33. Webinar by St. Xavier's College of Education on National Cancer Awareness day on 07.11.2020
34. Webinar by Student Council on social Welfare Programme for women students (Shift I & II) on 12-11-2020.

ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI – 627 002**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Minutes of the meeting of IQAC held over Zoom portal on 23.07.2020 at 9.00 a.m.

Agenda

1. Prayer
2. Welcom Address
3. Minutes of the previous meeing
4. Conduct of Webinars
5. Awareness on NEP
6. Any other matter

The meeting began with silent prayer. Rev. Dr. S. Mariadoss, S.J., Principal in-charge called the meeting to order. He welcomed all the members

Dr. A. Lourdusamy presented the minutes of the previous meeting and the report of all the items on the agenda

The following were resolved in the meeting:

- To conduct webinars on "Tools for online teaching"
- To conduct webinars on NEP
- To conduct webinars on National Education Day
- To conduct webinars for students
- To provide Technical Assistance to other units to conduct webinars

The meeting came to an end at 9.30 a.m.

Action Taken Report

IQAC organized National Level Webinar on "ICT tools for Teaching-Learning" on 23rd & 24th July 2020. Dr. A. Vimal Jerald, Assistant Professor, Dept. of Comp. Science, St. Joseph's College, Trichy, was the Resource person. The topics covered on 23rd July 2020 were: Google Classroom EDMODO, Classroom creation, Uploading Materials, Assignment Creation, Online Test Creation, Rubrics creation, Evaluation Management. The Topics covered on Day 2 (24th July 2020) were: PPT based interactive Content Creation, PPT Narrations and video making, Screen Capturing Techniques, CMS-Creating own Profile (Website) using Google sites. The number of participants was 850.



DIRECTOR

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ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI – 627 002

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the meeting of IQAC held over Zoom portal on 11.11.2020 at 9.30 a.m.

Agenda:

1. Prayer
2. Welcome Address
3. Conduct of webinars
4. Awareness on NEP
5. To provide Technical Assistance to other units of the college to conduct webinars
6. Any other matter

The meeting began with silent prayer

Rev. Dr. S. Mariadoss, S.J., Principal in-charge called the meeting to order. He welcomed all the members.

The following were resolved in the meeting

- To conduct webinars / Seminars for Teachers
- To conduct webinars / Seminars for Students
- To conduct the feast of St. Francis Xavier, the Patron of the college
- To provide Technical Assistance to other units of the college to conduct webinars

The meeting came to an end at 10.00 am

Action Taken

IQAC organized a webinar on National Education Day on November 11, 2020. Dr. A. John Lawrence, Associated Professor, St. Xavier's College of Education, Palayamkottai was the resource person. The number of participants was 500.

IQAC organized St. Francis Xavier feast day celebration for staff and students through Google meet and live streaming in Youtube. Fr. Baskar S.J. gave the feast day message. The number of participants was 1500.

IQAC organized a webinar on 21st Century skills for the students in collaboration with the British Council on 31st July 2020. The number of participants was 1500.

Virtual classes began for the students of II & III UG and II PG in the academic year 2020-21. IQAC conducted a (webinar) training programme on "Conducting Online Classes" for the teachers on 3rd August 2020.

IQAC conducted ONLINE ORIENTATION PROGRAMME for I UG students on 21.08.2020. The number of participants was 900.

IQAC conducted an awareness programme on National Education Policy for the first year and second year UG students on 28.08.2020. The number of participants was 1200.

IQAC conducted an awareness programme on National Education Policy for the final year UG & PG students on 29.08.2020. The number of participants was 955.

IQAC conducted an awareness programme for both teaching and non-teaching staff on National Educational Policy on 27th August 2020. The number of participants was 253.

IQAC conducted online demonstration on Non-Major Elective (NME) Courses selection process for all I UG students on 2nd September 2020. The number of participants was 853.


IQAC in collaboration with Dept. of Computer Science and ICT Academy conducted a webinar on Employability Skills for the Future on 3rd September 2020 for our students. Julie Kirubhavathi, Seniors Manager – HR in EC Group International, was the resource person. The number of participants was 1253.

IQAC in collaboration with ICT Academy & Dept. of Computer Science conducted a Virtual Power Seminar on BORN TO SUCCEED on 05.11.2020. 300 students attended the programme. Vasanth Raghavan, Manager Corporate Communications, Alisec Technologies, was the resource person. The number of participants was 344.

IQAC provided Technical assistance to conduct webinars by departments:

The List is given below.

1. Webinar by Department of Physics on 24.07.2020 from 10.00 am to 12.30 pm
2. Webinar by Student Council on social awareness of women students on Nov. 3, 2020 from 11.30 am to 1.00 pm.
3. St. Xavier's College Governing Body Meeting through zoom portal on No 6, 2020 from 10.00 am.
4. Webinar by Department of Economics on "Behavioural Economics for the New normal Economy" on Nov. 7, 2020 from 11.30 am to 1.00 pm.
5. Webinar by St. Xavier's College of Education on National Cancer Awareness day on Nov. 7, 2020 from 02.30 pm to 4.30 pm.
6. Webinar by student council on social Welfare Programme for women students consisting shift I & II women students on 12.11.2020 at 3.00 pm.


DIRECTOR
INTERNAL QUALITY/ACCREDITATION (IQAC)
ST. XAVIER'S COLLEGE OF EDUCATION,
PALLAPETA, GUNTUR DISTRICT, AP

ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI – 627 002

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the Meeting

Date: 14.12.2020 Time 10.30 p.m. Venue: Google Meet

Agenda:

1. Prayer
2. Welcome Address
3. Presenting Minutes of Previous Meeting
4. NAAC Peer Team Visit Report
5. DSIR Recognition
6. Webinars by IQAC in 20-21
7. Technical Assistance of IQAC to Other Units
8. Student Feedback on Teachers
9. Future Plan

The Internal members of IQAC along with Directors of Schools, NSS Programme Officer, Placement Officer and the nominated members from various fields were present for the meeting. 8 members were absent from the meeting. Rev. Dr. S. Mariadoss, S.J., Principal in-charge called the meeting to order. The meeting began with an invocation of Gods blessings by Mr. Benjamin Franklin, Dean of Arts.

Fr. Principal initiated the virtual gathering by welcoming IQAC Director, Dr. A. Lourdasamy and Dr. R. Azhaguraj the Assistant Director of IQAC. Directors of different Schools of our college along with NSS programme Officer and UBA Director Dr. Princee, and Placement Officer Dr. S. Chidambaranathan. He also thanked Dr. Jeyabal, the former Placement Officer for his service Fr. Principal also welcomed the Nominee from the local society Dr. S. Sudha Rani, Former IQAC Coordinator, St. Mary's College, Tuticorin; Employer's Nominee Mr. Ayera Jothi, Singapore; Industry Nominee Mr. Raja Gopal, an Alumnus; Stakeholder's Nominee Mr. Thomas Antony; Parent Representative Mr. S. Jesuraj; Advocate Mr. Samuel Bhaskar, Alumnus.

Dr. S. Chidambaranathan, Placement Officer, Presented the minutes of the previous IQAC meeting held on 24th October 2019 and it was unanimously passed by the forum.

Dr. V. S. Joseph Albert, Deputy Principal, appreciated the quality initiatives of IQAC during the pandemic period and insisted on taking measures for "Post Accreditation Activities" in order to meet the next accreditation. He suggested to the IQAC to Organize webinars and seminars.

Rev. Dr. S. Mariadoss, S.J., welcomed the suggestion and said that maintaining quality was a challenging affair but vowed to give quality education to the stakeholders. He also recommended the IQAC to find subject experts from all over the world and organize programmes through virtual mode. Since St. Xavier's College has become the Associate Member of ICT Professional for 5 years upto 2025, Fr. Principal insisted the IQAC and Placement Cell could use them for recruitment process, webinars, seminars, Staff and Student orientations and skill training programmes.

Dr. A. Lourdasamy, IQAC Director presented a SWOC analysis of NAAC Peer Team visit report to the members and vowed to implement the quality measures proposed by the NAAC Peer Team.

Rev. Dr. S. Mariadoss, S.J., congratulated and placed on record Dr. S. Ignacimuthu, S.J., Director of Xavier Research Foundation for his recognition as the 1% of World Top Scientists in 2020 and expressed to the forum that St. Xavier's Educational Society got its DSIR recognition on 20th March 2020.

Dr. S. Sudha Rani congratulated Dr. S. Ignacimuthu and team for bringing glory to St. Xavier's College.

Mr. Thomas Antony applauded the efforts of the Research Foundation and vowed to support in all possible ways.

Dr. A. Lourdasamy presented the report of the webinars and training programmes organized for the staff and students. There were 18 such programmes arranged. He also reported that for 34 programmes conducted by various units of our college, technical assistance was provided by IQAC. Rev. Dr. S. Mariadoss, S.J., appreciated the IQAC team for keeping up the learning going.

The external member Mr. Ayera Jothi from Singapore, praised the college on its achievement in NAAC score and proposed ways to implement more quality measures in our institution:

1. He persisted to attract students from other states through experimenting on digital marketing, Google, media and so on;
2. Regarding Research / Placement / Consultancy he recommended to make the staff to be fully equipped with knowledge on market and seek IT help from experts. He also proposed to strengthen the incubation centre to reduce the gap between students and industry;

Rev. Fr. Principal thanked Mr. Ayera Jothi for his excellent ideas about the well-being of our college.

IQAC Director said that the IQAC had conducted student feedback on teachers through creating a Google link sent via HoDs and Coordinators.

IQAC Director presented the future plan:

1. Student feedback on teachers will be conducted
2. Participation in National Institutional Ranking Framework (NIRF)
3. Academic and Administrative Audit (AAA) will be conducted
4. To continue to provide Technical Assistance to conduct webinars by other units.

IQAC Director also proposed to other Units regarding syllabus revision and said to add as many courses as possible as Value Added Courses.

Mr. Thomas Antony, External Member, said that the teachers and students were not exposed to industrial environment and industrial expectation. He recommended to take on staff and students with small-scale companies, R & D work, District Industry Centre which offers various schemes. He insisted on sending staff members to various companies to train the employees.

Mr. Benjamin Franklin, Dean of Arts, suggested having a group analysis of staff evaluation and feedback for better performance.

Rev. Fr. Principal in his concluding remark said that the role of IQAC was very important, as it is a Documentation Centre, Quality Centre, which gives direction to all centers.

Rev. Fr. Principal thanked all members for their active participation and the meeting came to a close at 11.55 a.m.

Action Taken Report:

- IQAC conducted Student Feedback
- IQAC conducted 2 International and 5 National webinars, the total number of beneficiary was 8688.
- IQAC provided technical assistance to conduct 18 International, 37 National webinars, 22 Quizzes, 9 college level programmes to the Departments / Service Organizations of the college.
Total No. of Programmes = 86
Overall Participants = 28,584
- An International webinar was conducted on "Measures to be taken towards COVID prevention" by IQAC on 23.05.2021.

Four Experts:-

Dr. AK Venkatesubramaniam
United Kingdom

Prof. Satheesh Krishnamurthy
Chair Professor of Energy Technology
Department of Engineering and Innovation
Open University
Milton Keynes MK 76 AA
United Kingdom,

Dr. Amudha Somasekar
Consultant Physician Gastroenterologist
United Kingdom,


Dr. Vijendre Ingle, United Kingdom

Interacted with the participations and explained the measures to be taken to live with COVID -19.

IQAC prepared a manual on OBE circulated to all departments. The departments reworked on Programme Outcomes, Program Specific Outcomes and Course Outcomes.

- Participated in NIRF and secured 67th rank in college category out of 1802 Colleges
- Student feedback on teachers was conducted through online mode.

Dr. S. Mariadoss S.J.,
IQAC Chairman

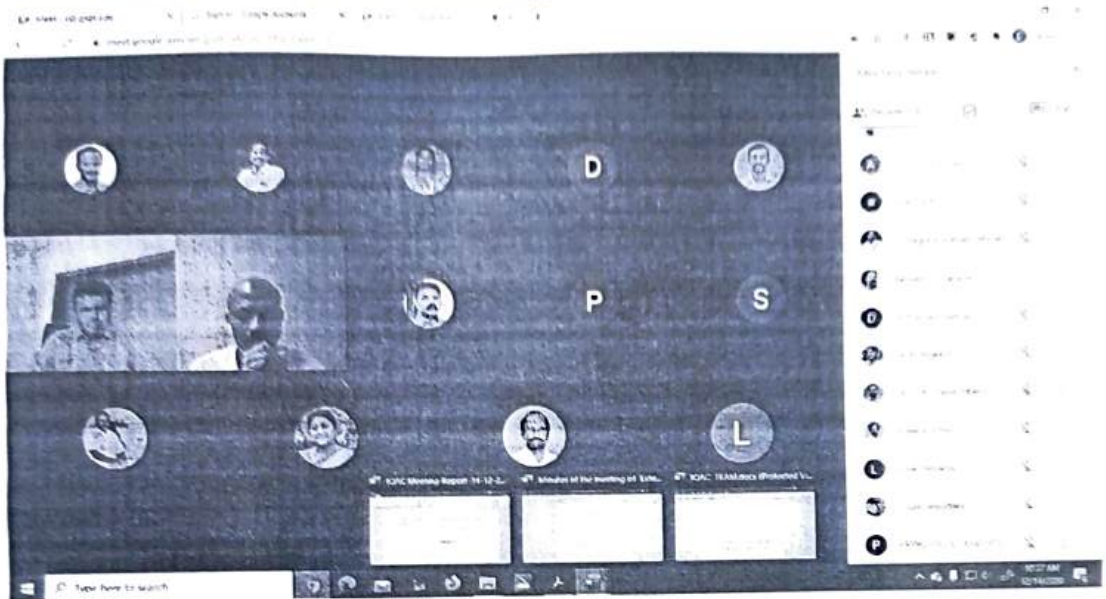

Dr. A. Lourdasamy
IQAC Director
INTERNAL QUALITY ASSURANCE CELL
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PALAYAMKOTTAI - 627002

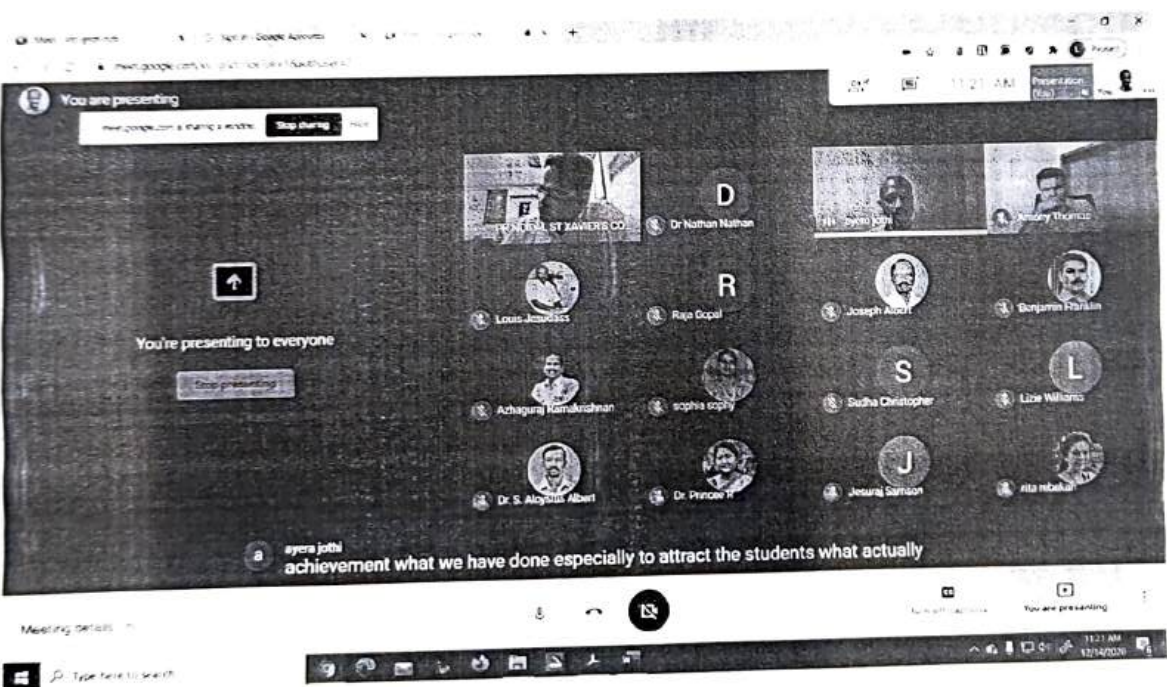
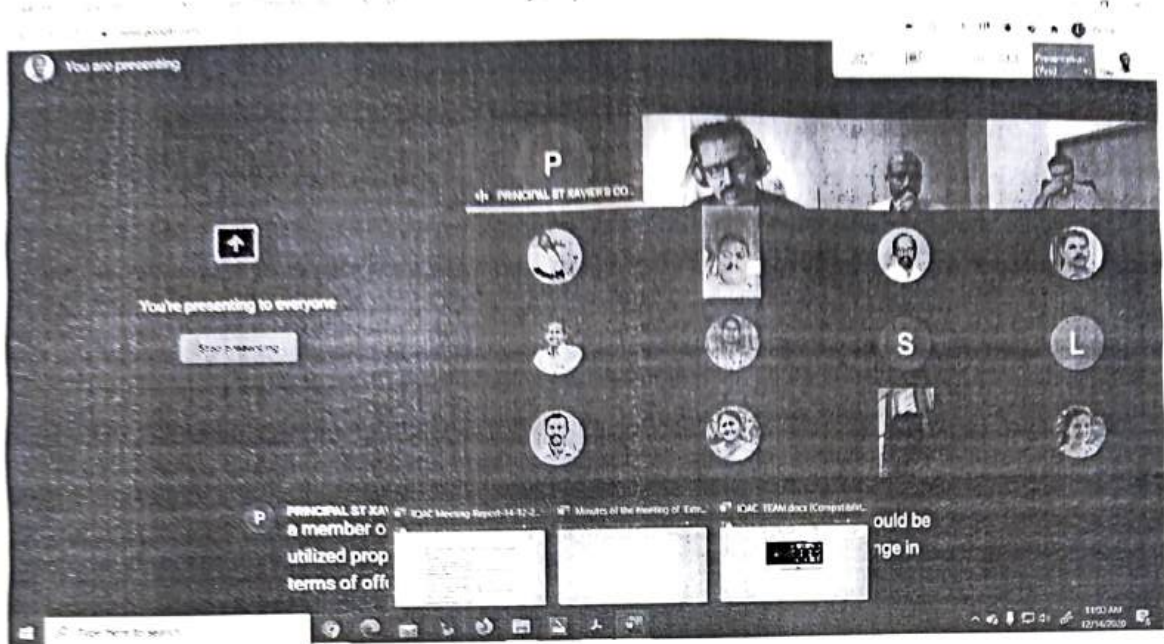
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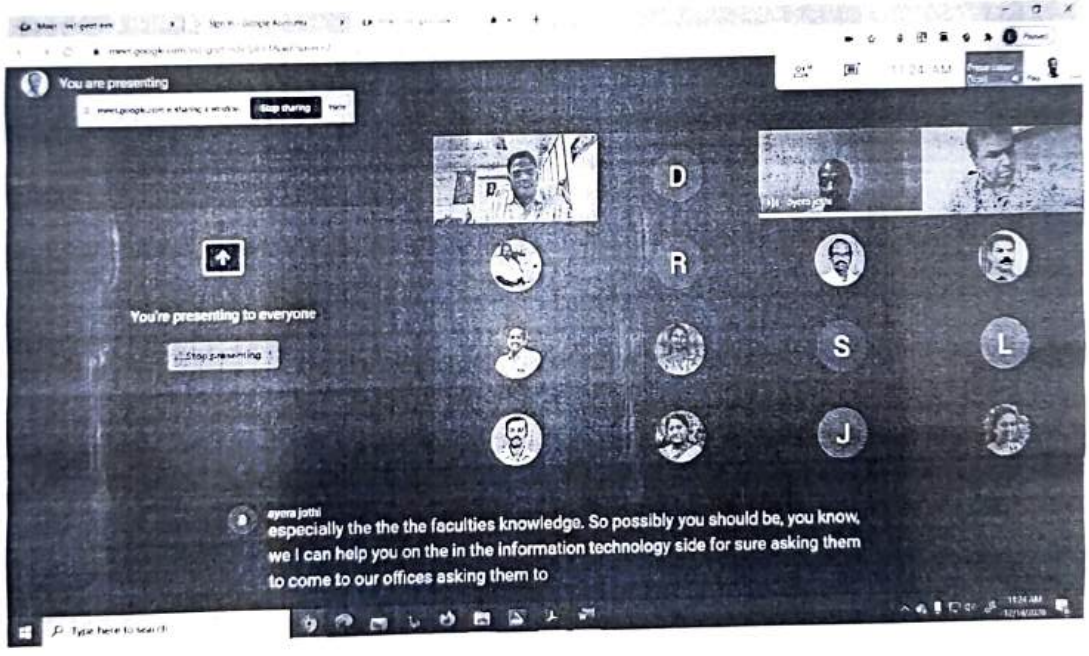
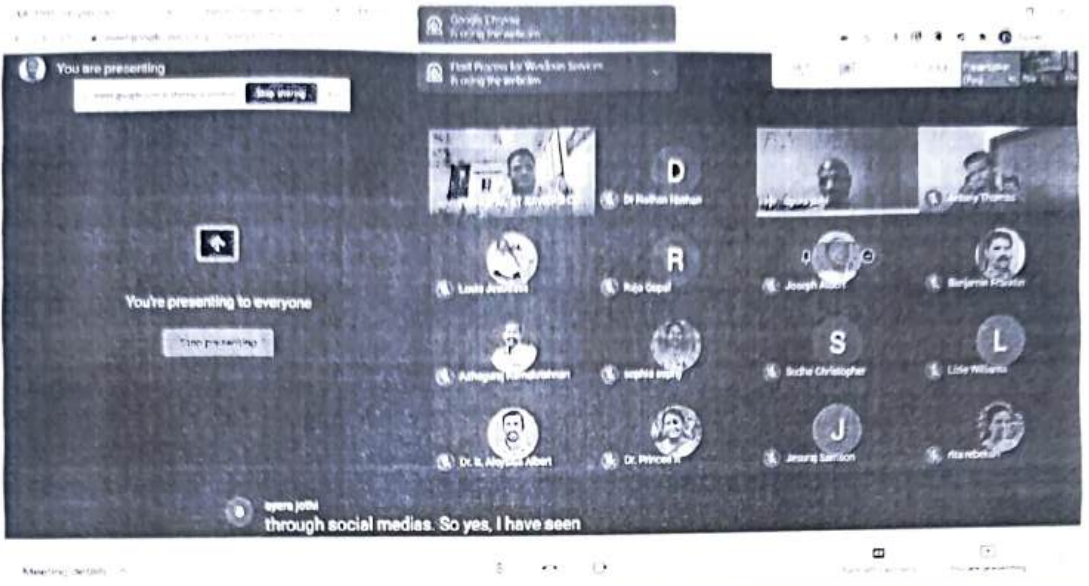
S.No.	Name	Mobile	email
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23	Mr. Ayera Jothi	96771 00300	ayerajothi@stradegi.com

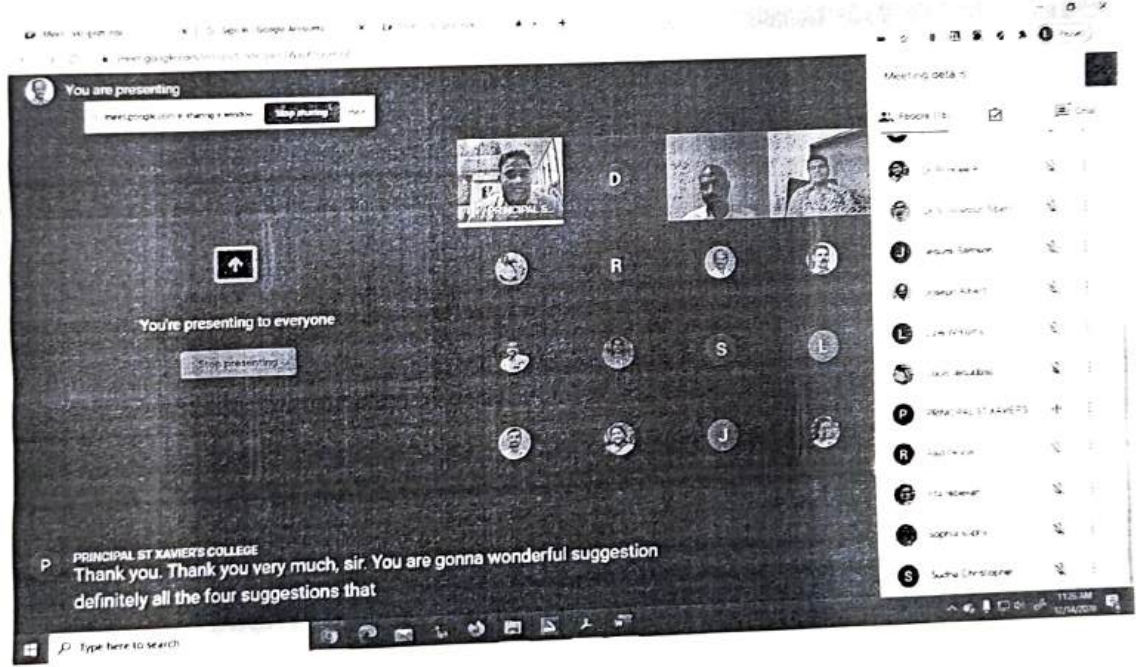
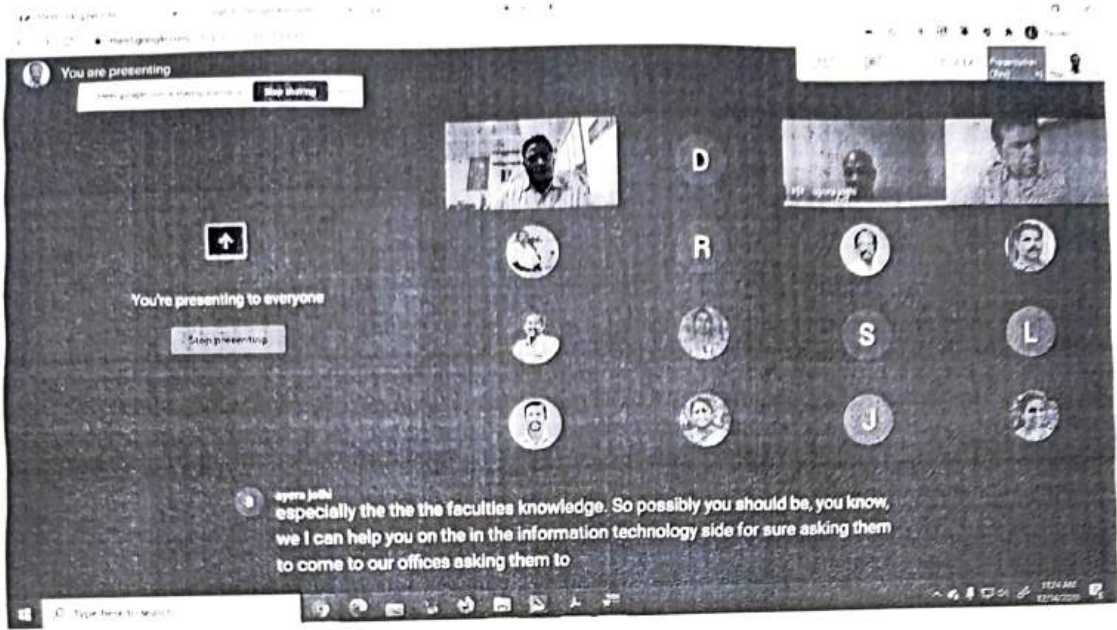
24	Mr Rajagopal	9629747190	rajagopal@itcworld.in
25	Mr Thomas A Antony, Nova Carbon	8870988788	Thomas.antony@jacobi.net
26	Mr S Jesuraj	9443556106	
27	Mr Samuel Baskarraj, Advocate	9442108844	

14.12.2020 -- IQAC Meeting









Meeting URL: meet.google.com/...
 You are presenting
 Stop sharing
 You're presenting to everyone
 Stop presenting

Antony Thomas
 the industries to configure the proposal to the organization. So you can engage your students to to the all the R&D Works. They can learn from the actual scenario and moreover. You can also

Meeting details
 People (17)
 Add people
 List of participants: Anthony Thomas, ...

11:46 AM 12/14/2020

Meeting URL: meet.google.com/...
 You are presenting
 Stop sharing
 You're presenting to everyone
 Stop presenting

Antony Thomas
 vertical subsidies and other government sponsors schemes. So it will helpful for them to understand the schemes. So once they get the job it's easy for them to Immediately get to the job.

Meeting details
 People (17)
 Add people
 List of participants: Anthony Thomas, ...

11:45 AM 12/14/2020

Meeting ID: **914 754 0084**

You are presenting

You're presenting to everyone

App presenting

Anthony Thomas
vertical subsidies and other government sponsors schemes. So it will helpful for them to understand the schemes. So once they get the job it's easy for them to Immediately get to the job.

Type here to search

The screenshot shows a Zoom meeting in progress. The main window displays a presentation slide with a dark background and white text. At the top, it says "You are presenting" and "You're presenting to everyone". Below this, there is a grid of circular icons representing participants, with some labeled with initials like 'D', 'S', 'L', 'J', 'R', and 'A'. A large text block at the bottom of the slide discusses "vertical subsidies and other government sponsors schemes". The bottom of the screen shows the Zoom toolbar with a search bar.

Meeting Details

914 754 0084

Add people

	Answer Kumar	12:02
	Ananta Thomas	12:02
	Aptu Raju Sankar Kumar	12:02
	Sergiy Frants	12:02
	T. Narasimha	12:02
	D. Praveen	12:02
	D. S. Sandeep Kumar	12:02
	Arjun Sankar	12:02
	Joseph Albert	12:02

11:45 AM
12/14/2020

This is a screenshot of the Zoom meeting participants list. It shows the meeting ID "914 754 0084" at the top. Below the "Add people" button, there is a list of 9 participants. Each entry includes a small profile picture icon, the participant's name, and their join time, which is consistently "12:02". The names listed are Answer Kumar, Ananta Thomas, Aptu Raju Sankar Kumar, Sergiy Frants, T. Narasimha, D. Praveen, D. S. Sandeep Kumar, Arjun Sankar, and Joseph Albert. At the bottom right, the current time "11:45 AM" and date "12/14/2020" are displayed.

Meeting ID: **914 754 0084**

Principal St. Xavier's College

come together, maybe a group of people can come together and seriously think and then it can be proposed through this 28 numbers. It can be accepted then it can be

Type here to search

This screenshot shows another Zoom meeting. The presentation slide features a large circular icon on the left containing a photo of a man, with the text "Principal St. Xavier's College" below it. The rest of the slide has a dark background with white text that reads "come together, maybe a group of people can come together and seriously think and then it can be proposed through this 28 numbers. It can be accepted then it can be". A grid of participant icons is visible on the right side of the slide. The bottom of the screen shows the Zoom toolbar with a search bar.

Meeting Details

914 754 0084

Add people

	Answer Kumar	11:51
	Ananta Thomas	11:51
	Aptu Raju Sankar Kumar	11:51
	Sergiy Frants	11:51
	T. Narasimha	11:51
	D. Praveen	11:51
	D. S. Sandeep Kumar	11:51
	Arjun Sankar	11:51
	Joseph Albert	11:51
	Leah Wilkins	11:51

11:51 AM
12/14/2020

This screenshot shows the Zoom meeting participants list for the same meeting ID "914 754 0084". It lists 10 participants. The names and join times are: Answer Kumar (11:51), Ananta Thomas (11:51), Aptu Raju Sankar Kumar (11:51), Sergiy Frants (11:51), T. Narasimha (11:51), D. Praveen (11:51), D. S. Sandeep Kumar (11:51), Arjun Sankar (11:51), Joseph Albert (11:51), and Leah Wilkins (11:51). The time "11:51 AM" and date "12/14/2020" are shown at the bottom right.



Zoom Meeting

Meeting: 3018 5



P PRINCIPAL ST XAVIER'S COLLEGE in terms of networking or in terms of Industry institution type or professional training program to the staff members. Or even offering to the students. So there are various ways of enhancing ourselves

- Participant 1
- Participant 2
- Participant 3
- Participant 4
- Participant 5
- Participant 6
- Participant 7
- Participant 8
- Participant 9
- Participant 10
- Participant 11
- Participant 12
- Participant 13
- Participant 14
- Participant 15
- Participant 16
- Participant 17
- Participant 18
- Participant 19
- Participant 20

11:51 AM 07/14/2020

Type here to search